



# CITY OF ATLANTA

## Job Announcement

### FIELD ENGINEER OPERATIONS CHIEF

**STARTING SALARY: \$49,266**

**Salary Grade: 25**

*Salary may be negotiable.*

**Applications Accepted From: February 13, 2006 until February 17, 2006**

#### **Minimum Job Requirements \***

Persons applying must have all of the following to qualify: Associate's degree in Civil Engineering, Civil Engineering Technology, or a related field and five (5) years of progressively responsible construction related experience, including at least three years of construction supervision or management or construction contract management experience involving capital improvement projects. Good working knowledge of Microsoft Office software applications required. Familiarity with Hansen an asset. Supervisory experience preferred. Equivalent combinations of training and experience will be determined under prescribed guidelines. However, training and experience will not be substituted for the required High School diploma or GED.

#### **Licenses and Certificates\***

Applicants must possess a valid Georgia driver's license at the time of appointment.

#### **Duties of the Job:**

Working in the Office of Park Design - Department of Parks Recreation & Cultural Affairs, this employee manages technical support in the areas of field construction inspections and engineering, and asset management; monitors assigned projects; directs and schedules pre-construction meetings; issues notice to proceed; directs and schedules monthly progress meetings and staff meetings as necessary to facilitate program operations; interacts with contractors; responds to claims in a timely manner; responds to Council requests, contractor and/or citizen complaints, and concerns; prepares and executes change orders as needed; reviews and approves contract pay estimates; prepares reports and construction cost estimates and schedules, and provides construction engineering and inspection control. Monitors training program of subordinates and assists in the preparation of annual capital budget. Works with staff to maintain integrity of facility asset data.

#### **To Apply For This Job**

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2120, Atlanta, GA. 30303

Resumes will not be accepted in lieu of application.

Phone: (404) 330-6369 [www.atlantaga.gov](http://www.atlantaga.gov) FAX: (404) 658-6157

#### **Affirmative Action/Equal Opportunity Employer**

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

THE HIRING AUTHORITY WILL CONTACT ONLY THOSE APPLICANTS WHOSE QUALIFICATIONS THEY DEEM MOST COMMENSURATE WITH THE POSITION. LETTERS WILL NOT BE MAILED TO INDIVIDUAL JOB APPLICANTS.

**The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.**

\*Verification will be required prior to appointment.